

EXTENSION OF REQUEST FOR EXPRESSIONS OF INTEREST (REOI)
NATIONAL PROJECT ADMINISTRATIVE ASSISTANT TO SUPPORT COMPONENT 2
DEPARTMENT OF TRANSPORT, MINISTRY OF PUBLIC WORKS AND TRANSPORT
REFERENCE NO. ICS-098

The Ministry of Public Works and Transport (MPWT); Ministry of Agriculture and Forestry (MAF); Ministry of Industry and Commerce (MOIC); Ministry of Public Security (MOPS); Ministry of Planning and Investment (MPI), Ministry of Health (MOH) and Ministry of Finance (MOF) of Lao PDR have received financing support from the World Bank's (WB) International Development Association (IDA) to implement the Southeast Asia Regional Economic Corridor and Connectivity (SEARECC) with a project duration of six (6) years starting from 4th quarter of year 2022.

The Southeast Asia Regional Economic Corridor and Connectivity (SEARECC) seeks to improve the domestic and regional transport connectivity and logistics facilities, with associated policy reforms for increased economic activities along selected transport corridors in Northern Lao PDR. The project scope includes improvement of transport connectivity and logistics services in Lao PDR, trade facilitation, border crossing control management, and agriculture trade along the NR2 corridor and five provinces in the corridor catchment area: Phongsaly, Luangnamtha, Oudomxay, Xayabouly, and Luangprabang. NR2, 295 km long and a part of ASEAN highway no 13, consists of NR2-West (145 km) connecting with the Thai border at Huai Kone via NR4A and NR2-East (150 km) connecting with the Vietnamese border at Tay Trang, Dien Bien Phu province. As a major road corridor, it crosses the new Lao-China rail corridor in Muang Xai, creating the potential for multimodal transport connectivity for both north-south and east-west routes connecting Laos, Vietnam, Thailand, Myanmar, and China. The development of NR2 provides linkages to Thailand, Vietnam, and China, which can help achieve Lao PDR's aspiration to become a land-linked country. The proposed project will help to attract more investment, boost more cross-border trade, and generate more employment in the surrounding areas.

The Department of Planning and Finance (DPF), Ministry of Public Works and Transport (MPWT) now intends to engage a qualified and experienced National Project Assistant to Department of Transport (DOT), Ministry of Public Works and Transport (MPWT) to undertake the tasks under Component 2 as described in the Terms of Reference (ToR). The full ToR for the assignment can be found at the following website <http://ppmd.mof.gov.la> or can be sent to candidates upon written request to the e-mail address below.

The total estimated input for this assignment is full-time (time-based) for twelve (12) months with possibility of renewal based on satisfactory performance review and Project requirements. The assignment is expected to start in June 2026.

Interested Consultant should provide information (CV, Expression of Interest, other supporting information, if any) demonstrating that she/he has the required qualifications and relevant experience to perform the Services. In order to qualify for this position, the candidates shall meet the following experience and competence requirements:

- Minimum Bachelor's Degree in Business Administration, Management, Finance or equivalent
- At least 2 years of relevant work experience in an administrative or clerical role on donor-supported project/programs
- Familiarity with and experience in government institutions and procedures would be an advantage
- Excellent secretarial skills and organizational capacity
- Proficiency in the use of information technology and good computer skills, particularly in the use of MS Office (MS Word, MS Excel, etc.)
- Good command of both written and spoken in both Lao and English languages.

The attention of interested consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" 4th edition of November 2020 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest. A Consultant will be selected in accordance with the Competitive Selection of Individual Consultants method set out in the Procurement Regulations.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by e-mail) by 15 June 2026, extended to 25 June 2026 17:00 o'clock Lao time (submissions via email are also acceptable). Only shortlisted candidates will be contacted.

Project Management Unit, Department of Planning and Finance (DPF)
Ministry of Public Works and Transport, Lane Xang Avenue, Vientiane Capital, Lao PDR.

Attention : Mr. Vannasone K. Thepvongsa, Deputy Director General, DPF

Email : proc.dpf.mpwt@gmail.com with Cc : ssouphanh@gmail.com and maxmahaxay11@hotmail.com. 



Mr. Vannasone K. Thepvongsa

Deputy Director General, Department of Planning and Finance (DPF - MPWT)

Deputy Head of Project Procurement Committee

Date: 12 June 2026